

## THE PEN AND PENCIL

### RESTAURANT SUPERVISOR / DUTY MANAGER - NORTHERN QUARTER – MANCHESTER

The Pen & Pencil is currently looking for an experienced and dynamic Restaurant Supervisor / Duty Manager to join us and help lead the business into 2018 and beyond.

We are an independent bar/restaurant in the heart of Manchester's buzzing Northern Quarter and we have established a great reputation for brunch, lunch, cocktails, music, events and private hire.

The Restaurant / Bar is a fun, friendly, stylish, lively, great place for food & drink, this is an opportunity not to be missed.

We're looking for a fun, motivated individual to join our front of house team; if you think you fit the following description then please send us your CV and a short covering letter.

Liaising with the General Manager you will be expected to fulfil the following skill-set as a Restaurant Supervisor / Duty Manager:

- \*Excellent customer service skills
- \*High attention to detail and great organisational skills
- \*Confidence and ability to work in a busy environment
- \*Lead from the front, motivate your team
- \*Warm personality and a team player
- \*Genuine passion for great food and drink
- \*Desire to work in a food led establishment, looking for progression
- \*Knowledge of spirits, beers and wines
- \*A general understanding of the surrounding area
- \*Trustworthy, energetic and reliable
- \*Professional, strong customer service skills and 'can-do' attitude.
- \* You will need to be focused and keen to drive sales forward.

To explore this great opportunity at this popular venue please send your CV to [Recruitment@thepenandpencilnq.co.uk](mailto:Recruitment@thepenandpencilnq.co.uk)