



CHRISTMAS PARTIES

AT THE PEN AND PENCIL

ABOUT

The Pen and Pencil is a vibrant bar and restaurant situated in Manchester's bustling Northern Quarter.

We take our name and inspiration from the infamous mid-20th Century bar on East 45th Street in New York, popular with the original 'Mad Men.'

Our private room is available 7 days a week, comes with exclusive use of its own staffed bar and has a standing capacity of up to 70 guests. The room is equipped with a projector, screen and microphone, plus independent volume control and air-conditioning.

The full venue is open for private hire on selected evenings — capacity is 200 guests.

We host a selection of Manchester's best DJs on Friday and Saturday nights playing electro, soul, funk and disco.

Our drinks menu contains a full range of specially created cocktails, craft beers, wines and champagnes, perfect for any event. We also offer private bottomless brunches, sliders and buffet packages to suit any occasion.

We also have other areas of the bar available for smaller group sizes.



**MAIN BAR
AREAS CAPACITY
15 - 70**



**RAISED AREA
CAPACITY
15 - 30**



**PRIVATE ROOM
CAPACITY
30 - 70**



DRINKS

Our drinks menu contains a full range of specially created cocktails, craft beers, wines and champagnes — perfect for any event.

DISCOUNTED DRINKS PACKAGES:

4 bottles of Cullinan View Chenin Blanc	£80
4 bottles of Berri Estates Merlot	£80
10 bottles of Modelo Especial	£45
10 cans of Morreti	£50
5 bottles of Pontebello Prosecco	£130

FOOD

We have a number of food options available to suit all tastes, budgets and dietary requirements.

SLIDERS

Each slider is £4

We recommend 3-4 per person

Beef

Beef patty, Monterey jack cheese, burger sauce, pickled gherkins

Beef Brisket

pulled beef marinated in lime and coriander, Manchego cheese, pickled red onions

Chicken

Crispy chicken tender, tomato slice, chipotle mayonnaise

Vegan (vg)

Moving Mountain mini patty, vegan cheese slice, burger sauce, pickled gherkins

Halloumi

fried halloumi, red onion, sweet chilli sauce

Fish

Breaded white fish, lettuce, tartar sauce

Bhaji (vg)

Onion bhaji, cucumber, mint, mango chutney

EXTRAS

Fries (vg)

£3 per person

£300 minimum spend for all food pre-orders.

SHARING BOARDS

£25 Per Person

(minimum order of 15 sharing boards)

- Paprika beer battered cauliflower bites (vg)
- Sundried tomato, leek and Tenderstem broccoli potato cake (vg)
- Honey mustard mini chipolatas
- Garlic, ginger and chilli prawn skewers
- Maple & Bourbon Chicken Wings
- Filo parcel with cranberry and goats cheese (v)
- Breaded brie bites with cranberry sauce (v)
- Nachos with BBQ beef brisket, red salsa, and cheese sauce
- Chicken tenders with a festive glaze
- Spicy cajun fries (v)



CONTACT

0161 660 3303 / info@thepenandpencilnq.co.uk

57 Hilton Street, Manchester, M1 2EJ

DEPOSITS

We will take a deposit to secure your booking. All other pre-order payments will be taken no later than 2 weeks before your event. Your security deposit will be refunded within 7 working days after your event has taken place. Any damage/disruptive behaviour caused by the party is the sole responsibility of the party and the deposit may be retained against any incurred costs of the venue.

The deposit will not be refunded if the minimum spend is not met, if a minimum spend applies to the booking.

T&Cs

For any cancellations made at least 2 weeks before an event, we will refund your deposit in full. For any cancellations made later than that, no refund will be due.

The following decorations are permitted: balloons, table decorations and banners/photos attached to brickwork. We don't permit anything on our paintwork, nor any glitter/confetti.

If your group changes in size, we reserve the right to give you an alternative space within the building.

We open until midnight Sunday-Thursdays and 2am Friday-Saturday.

Paying the deposit means you have accepted our terms and conditions.

You are required to arrive no later than 1 hour after your agreed start time. For any arrivals after this time, we are unable to refund the deposit.

Bringing your own alcohol is strictly prohibited and will result in your deposit not being refunded.

Under 18s are not permitted after 6pm.

Tickets can only be sold for any events with prior written consent from the venue. If tickets are sold for an event without prior written consent, the event will be cancelled (this cancellation can be before the event or during the event). In the event of a cancellation due to this reason, the deposit and any pre-order payments will not be refunded.